

Student Code of Conduct Policy & Procedure

Policy Code <i>POL_TAS_ADM_Student Code of Conduct Policy & Procedure</i>	Authorisation Date <i>August 2022</i>	Next Review Date <i>August 2024</i>
Enquiries Contact <i>principal.tas@au.oneschoolglobal.com</i>	Approval Authority <i>Board of OneSchool Global TAS Ltd</i>	Policy Author <i>Manager of Operations</i>
Associated Documents <i>Child Safe Policy & Procedure</i>		

PURPOSE

OneSchool Global TAS is committed to ensuring a safe and harmonious environment of learning and community.

The Student Code of Conduct provides a framework on which to build a secure, happy and orderly environment for the enjoyment and benefit of each student. All members of the OneSchool Global TAS community are encouraged to accept responsibility for their own actions, consider their behaviour towards others, and respect authority. The community's expectations about standards of behaviour are drawn from the beliefs on which OneSchool Global is founded.

This Code of Conduct is intended to provide a set of general principles and guidelines to guide students in their interaction with staff, other students, parents and the wider School community.

SCOPE

This Code applies to all students of OneSchool Global TAS.

CHILD SAFE STATEMENT

OneSchool Global Tasmania is committed to the protection and wellbeing of all students whilst participating in school activities both during and outside school hours. Staff have responsibility for building and maintaining a child safe environment. This responsibility extends to the identification and timely response to all concerns with regard to the safety of any student of OneSchool Global Tasmania.

GUIDING PRINCIPLES

Our aim is to encourage in our students:

- consideration for others;
- a responsible attitude to personal safety;
- tolerance and respect;
- the ability to act independently when appropriate rather than succumb to peer pressure;
- accountability for their own words and actions;
- conduct that brings credit to OneSchool Global TAS;
- pride in their appearance and that of OneSchool Global TAS; and

- diligence and punctuality in their attendance at classes and in completion of set tasks.

ACCEPTABLE CONDUCT

Students are obliged to:

- treat and speak to all students, staff, contractors, volunteers, parents and visitors to the school with courtesy and respect;
- express themselves in a virtuous and responsible manner;
- value the individual differences of others;
- listen and be open to other peoples' point of view;
- utilise services available at OneSchool Global in an appropriate manner;
- take advantage of learning opportunities;
- co-operate with the teaching processes inside the classroom;
- seek assistance from others as required;
- listen to and act on progress reports from teachers and other staff members;
- meet assessment criteria to the best of their ability;
- take advantage of decision-making opportunities;
- wear the school uniform at School and at all School events when required;
- uphold the reputation of the School by observing an appropriate standard of behaviour when wearing School uniform and observe appropriate personal hygiene standards;
- respect the property of other students, teachers and of the School;
- be punctual and attend all classes;
- comply with all safety policies and procedures in place at School and School activities;
- uphold the School's Virtues at all times;
- respect the privacy of other students, staff, contractors, and volunteers; and
- listen respectfully to others in the classroom and when attending any kind of School assembly, activity, presentation, class event, or public meeting/venue.

UNACCEPTABLE CONDUCT

Students must not:

- use violence of any kind at any time;
- interrupt or disrupt a teacher unnecessarily whilst classroom instructions or learning activities are taking place;
- raise their voice when speaking to other students and staff;
- discipline or reprimand another student;
- bully or harass students, staff, contractors, volunteers, and visitors to School or at School activities;
- take a photo or video recording of another student or a staff member unless they consent to the photo or video recording being taken;
- smoke cigarettes or attend School or School activities whilst under the influence of alcohol or illicit drugs;
- deliberately exclude another student or treat a student differently from other students;
- speak to other students in a derogatory or offensive manner;
- share a photo or video recording of another student with someone else without consent;
- intimidate, undermine, threaten, bully or harass other students;
- disclose the personal details of a student to another person without consent; or
- bring weapons or unsafe, dangerous or inappropriate equipment, materials or tools to School or School activities.

ONLINE BEHAVIOUR

Students recognise the potential for damage to be caused, directly or indirectly, to OneSchool Global TAS and others as a result of their personal use of online platforms, especially in circumstances when they can be identified as a student of OneSchool Global.

When using online platforms, students are required to:

- respect a person's personal environment and must not harass other people online;
- act with integrity;
- be respectful to students, staff, contractors, volunteers and parents;
- never reveal confidential information relating to OneSchool Global TAS, staff members, contractors, volunteers, other parents, and/or students at the School; and
- not communicate defamatory, offensive, sexually inappropriate, or other material that may damage the reputation of OneSchool Global TAS.

RAISING A CONCERN OR MAKING A COMPLAINT

Wherever possible, students are encouraged to raise concerns directly with their class teacher in the first instance. Students may also seek advice and guidance on how to raise concerns from their Campus Principal or another trusted adult. Concerns may include any cases of behaviour in breach of the Student Code of Conduct, Parent Code of Conduct, Staff & Volunteer Code of Conduct or other school policy.

When making raising a concern or making a complaint to OneSchool Global TAS, students are required to act in an appropriate manner consistent with the Student Code of Conduct.

Students are directed to the school's Complaints Management Policy & Procedures on how to proceed with making a complaint as a student.

Disputes between students and OneSchool Global TAS are dealt with on an individual case basis. The School reserves the right to vary disciplinary procedures for a particular misdemeanour by weighing the interests of the individual students against those of the wider OneSchool Global community.

PROCEDURE

A. Communication of this Code of Conduct

For this Code of Conduct to be effective it must be made available and understood by all students. The code of conduct is supplied and explained to every new student as part of the enrolment process and is also available on the OneSchool Global TAS website. Copies will also be redistributed annually for the benefit of refreshing the policy amongst the student body, via the school notices in Morning Academic Care (roll call).

B. Procedure for Dealing with Allegations and Apparent Breaches of the Code of Conduct

Any breaches of the Student Code of Conduct reported to the School will be investigated by the Campus Principal, District Principal, or their representative to determine whether there has been a breach of the Student Code of Conduct or other policy.

If satisfied that a breach has occurred, the Campus Principal, District Principal, or their representative may implement disciplinary action against the respondent such as a warning, direction to provide an apology, exclusion from extra-curricular programmes, suspension from OneSchool Global TAS grounds for a period of time, or termination of enrolment.

In accordance with applicable legislation, the Police or relevant government department will be informed of any unlawful breaches of the Student Code of Conduct.

STUDENT VOICE

Students have unique perspectives on learning, teaching, and schooling, and should have the opportunity to actively shape their own education. Students have been active in the development and creation of this policy, this is achieved by hearing their views, concerns and ideas.

OneSchool Global Tasmania will utilise its curricular and pastoral programs to enhance student awareness and voice in policies that are particularly relevant to them.

VERSION CONTROL

Policy Code	Date	Version No.	Nature of Change
POL_TAS_ADM_Student Code of Conduct Policy & Procedure	July 2022	v1.0	Original creation